

FORWARD PLAN OF PROPOSED CABINET BUSINESS

PERIOD: JUNE 2018 - SEPTEMBER 2018

SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS

Please contact the Cabinet Support Office (2087 2396) if you require any further information

| Report Title | Summary of Issues & Proposed Recommendation | Scrutiny Traffic light status | Consultees | Decision Maker |
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14 June

Leader

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| Welsh Language Standards: Annual Report 2017-18 | <p>Since the 30th of March 2016 all Local Authorities have a statutory duty under section 44 of the Welsh Language [Wales] Measure 2011 to comply with new 'Welsh language standards'.</p> <p>The City of Cardiff Council is under a duty to comply with standards relating to producing and publishing an Annual Report.</p> <p>This will be the second annual report produced under the Welsh language standards.</p> | GREEN | | Cabinet |
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| Bilingual Cardiff: Cardiff Council's Internal Welsh Language Policy | <p>Each local authority in Wales has a statutory duty to develop and publish a policy on using Welsh internally for the purpose of promoting and facilitating the use of the language.</p> <p>This policy brings together existing practices, policies and resources relating to Welsh training, the Welsh language standards and our corporate approach to using Welsh in the workplace. Furthermore, through this policy we will work towards becoming a 'bilingual organisation' where both languages are valued and used naturally, both formally and informally.</p> | GWYRDD | | Cabinet |
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Clean Streets, Recycling & Environment

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| Flytipping | The report seeks authorisation to expand the Council's powers to deal with fly tipping | Green | | Cabinet |
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| Lamby Way Solar Farm | The Council's current Capital Programme includes an Invest to Save allocation for the development of a Solar farm at Lam by Way Waste site. This allocation is subject to the approval of a detailed business case for the scheme. This report will set out the business case and proposes a plan of actions to deliver the scheme. | Amber | | Cabinet |

Finance, Modernisation & Performance

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| Re-Procurement Of The South East Wales, Schools And Public Buildings (Sewscap3) Collaborative Construction Framework | <p>The City and County of Cardiff's Schools Organisational Planning (SOP) team has been utilising the South East Wales, Schools and Public Buildings (SEWSCAP2) Construction Framework for Band A funding as part of the Welsh Governments 21st Century Schools programme.</p> <p>As such, the City and County of Cardiff Council is looking to re-procure the existing collaborative framework arrangement previously let by RCT, which end on the 31st March 2019 in order to have a compliant procurement vehicle for Band B commencing from April 2019. The Council's Commissioning and Procurement team will be seeking authority from cabinet to be delegated to the respective director of resources to deal with all aspects of the procurement relating to the re-procurement of the SEWSCAP3 framework, including setting the tender evaluation criteria to the award of suppliers to the framework.</p> <p>The estimated City and County of Cardiff Council's spend over 4 years would include 21st Century Band B funding equating to £285m, additionally there are 13 member authorities interested in being named on the OJEU notice who's respective spend commitments will be covered by their own schemes of delegation, but would make the total framework value in excess of £1bn.</p> | Green | | Cabinet |
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| Fraud, Bribery & Corruption Policy | The report will inform the Cabinet of the changes required to the Fraud, Bribery & Corruption Policy | Amber | | Cabinet |
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Social Care, Health & Wellbing

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| Cardiff and Vale of Glamorgan Regional Violence against Women, Domestic Abuse and Sexual Violence Strategy 2018 - 2023 | To comply with the Violence against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015 regions are required to develop a Violence against Women, Domestic Abuse and Sexual Violence Strategy and have this published by the end of May 2018. | Amber | Guidance from Welsh Government suggests a consultation period of 12 weeks. This is hoped to commence in March 2018 and will include service providers, service users, commissioners and all statutory and third sector partners. | Cabinet |
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5 July 2018

Clean Streets, Recycling & Environment & Culture & Leisure

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| Public Space Protection Orders - Policy Statement and Dog Control | Changes to legislation means the Council needs to have a 1 Policy Statement relating to the use of Public Space Protection Orders. This new legislation supports widening enforcement powers to remove antisocial behaviours, in order to deliver a safer, cleaner and more sustainable environment across Cardiff. | Green | | Cabinet |
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Education, Employment & Skills

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| Cardiff Council 21st Century Band B Programme: Capacity and Governance. | At the meeting on 14 December 2017, Cabinet confirmed the priority schemes to be delivered in Cardiff under Band B of the 21 st Century Schools Programme. It was agreed that in order to provide assurance that the Council has sufficient capacity and appropriate governance to deliver such a large-scale programme, a subsequent report would be presented advising on these aspects of delivery. | | | Cabinet |
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Finance, Modernisation & Performance

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| Workforce Strategy 2018-2021 | The report will put forward the strategy for the Council's workforce for the period 2018-2021 in order to ensure that we have the skills, knowledge and capacity to meet the requirements of the Capital Ambition. | Green | There will be consultation with staff, managers and trade unions. Also the strategy will go to PRAP Scrutiny prior to the Cabinet decision. | Cabinet |
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| Outturn 2017/18 | The report will outline the final outturn position of the Council in respect of both the revenue and capital accounts. This will include an analysis of key variances. | GWYRDD | | Cabinet |
| Quarter 4 Performance Report | This report presents a summary of the Council's performance for Quarter 4 of the 2017-18 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct any remedial actions considered necessary. | GWYRDD | | Cabinet |

Investment & Development

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| Assets and Corporate Landlord | <ol style="list-style-type: none"> 1. To seek Cabinet approval to fully establish and resource the new Corporate Landlord Delivery Model. 2. To seek Cabinet approval to put in place remaining actions to meet the recommendations of the Independent Strategic Review of Statutory Obligations and Health & Safety. 3. To review the approach to Community Assets 4. To recommend the principles for the delivery of the enhanced capital receipts programme to support the 21st Century Schools Programme and the wider Capital delivery for the next 5 years 5. To ensure that the Council has the requisite improvement plans and resources in place to form the Corporate Landlord Model | AMBR | | Cabinet |
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| Central Transport Services Commercial Development | The Council's Central Transport Services s are responsible for the management and maintenance of corporate fleet vehicles to provide the necessary vehicle support to enable directorates of the organisation to deliver effective and responsive services. A fabrication service is included as part of the Fleet Service provision. Both the fleet workshop and fabrication workshop have the objective of increasing income. This report outlines the approach to increasing income for these areas. | AMBR | | Cabinet |

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12 July 2018

Leader

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| Community Councils Charter | To update the Charter agreed with the Community Councils and adopted by the Executive back in 2012; aiming to support structured, regular engagement and communication between Cardiff Council and the six Community Councils in Cardiff. | Green | Community Councils | Cabinet |
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Children & Families

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| The Provision of Cardiff Short Break Services at Ty Storrie | Following a review of the provision of short break services at the Council owned Ty-Storrie facility an option appraisal has been undertaken to consider whether an internal service provision would deliver better outcomes. | Amber | Consultations sessions during 2016/17 and 2018 identified the views of some parents about this service. Specific consultation will be undertaken with parents and children as part of the process of improving and developing the service. Parents are being written to informing them that the Council is considering options | Cabinet |
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| | | | for the future of Ty Storrie. | |

Education, Employment & Skills

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| School Organisation Proposals: Improving specialist provision for children and young people with additional learning needs 2018-19 | <p>At its meeting on 19 April 2018 the Cabinet agreed the publication of appropriate statutory notices to:</p> <ul style="list-style-type: none"> • Increase the capacity of Ty Gwyn to allow for up to 198 places • Extend the age range of Greenhill from 11-16 to 11-19 and increase the capacity of the school to allow for up to 64 places • Change the type of special educational need Meadowbank School provides for • Phase out the Specialist Resource Base at Allensbank School, closing the class in July 2020, or when all current pupils have completed their primary placement, if earlier; open an eight-place early intervention class for children with speech and language • Open a specialist resource base at Ysgol Pwll Coch, providing up to 10 places initially, but with scope to extend to 20 places in future, as demand grows. • Extend the place number of the SRB at Ysgol Glantaf to 30 places. <p>This report is to advise the Cabinet of any objections received, the Council's response to these objections and recommendations for implementation or otherwise of the proposals.</p> | Amber | | Cabinet |
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Finance, modernisation & performance

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| Budget Strategy | To consider the budget strategy for 2019/20 | | | Cabinet |
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| Cardiff's Digital Ambition | <ul style="list-style-type: none"> • Overview of the Digital First agenda in the Council • Give Cabinet visibility of the emerging digital strategy to show how the Digital Ambition for the Council and the Cardiff will be achieved (full Digital Strategy to follow at a later date) • Recap the work and achievements to-date in this area • Describe the governance now in place to drive digitally-enabled change through the organisation • Discuss work currently in-train and the shape of the emerging digital programme | Amber | | Cabinet |
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| Risk Management Strategy and Policy | <p>The Council's existing 'Risk Management Policy, Strategy and Methodology' has been in place since 2014. It has provided a good foundation for consistent assessment and reporting of risks across the organisation.</p> <p>The refreshed Risk Management Strategy and Policy builds upon the strengths of the existing risk management regime, and moves the focus firmly onto the activity of appropriately managing risk. It provides clear guiding principles on the levels of risk that we are empowered to take (risk appetite) and the levels of risk that we actively manage and reduce. It seeks to embed risk management into our everyday thinking and decision-making.</p> | Amber | | Cabinet |
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Investment & Development

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| Cardiff Council | The Council requires an Operators Licence to operate its + 700 fleet | Amber | | Cabinet |
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| Occupational Road Risk Policy | <p>of vehicles including c.85 Large Goods Vehicles. A review of the Operators Licence compliance requirements has identified a number of areas for improvement. In response, it was agreed that an Occupational Road Risk Working Group would be established and an Occupational Road Risk Policy be prepared.</p> <p>The aim of the policy is to:</p> <ul style="list-style-type: none"> raise awareness of occupational road risks within the Council, and Clarify responsibilities and support the Council's workforce, Directors/Assistant Directors, Operational Managers, Managers and Supervisors, and drivers in delivering high standards of safety <p>to minimise risks associated with driving and vehicle operation.</p> <p>It will apply to all Council employees, including Elected Members, who drive Council owned/leased or hired vehicles and those who travel while at work on Council business, driving Council owned/leased, hired vehicles or their own car.</p> | | | |

Social Care, Health & Wellbeing & Children & Families

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| Director of Social Services Annual Report | The Statutory Director of Social Services is required to produce an annual report on the effectiveness of Social Services. This report is fundamentally a requirement on authorities, members and officers to tell local citizens and key stakeholders how well they think their arrangements for delivering social care services are working. | Green | | Cabinet |
| Corporate | To update Cabinet members on the work that has been undertaken | Amber | | Cabinet |

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| Safeguarding Annual Report 2017/18 | to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective. | | | |

Strategic Planning & Transport

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| Section 106 Local Infrastructure Proposal Lists | <ul style="list-style-type: none"> • To respond to the report published by the Environmental Scrutiny Committee and presented to Cabinet in September 2017 entitled 'Management of Section 106 Funding for the Development of Community Projects'. • To seek Cabinet approval to implement the 'Section 106 Local Infrastructure Proposal Lists' and supporting process, which will enable Local Members to identify local infrastructure projects that may other be sources potentially of funding. funded through Section 106 contributions or other sources of funding | Green | | Cabinet |
| Cardiff Cycling Strategy | <p>Cycling is growing in Cardiff. The city compares favourably with other UK cities which are currently benefiting from higher levels of capital investment in cycling. Maintaining this growth is a key part of the work required to meet our target of 50% of all trips to be made by sustainable modes by 2026 and to meet our Capital Ambition commitment to place active travel at the heart of planning, transport and highway policy.</p> <p>Following Cabinet approval in January 2017, full public consultation was undertaken on the Draft Cycling Strategy in February/March 2017.</p> | Green | Full public consultation was undertaken | Cabinet |
| Llandaff and Cardiff Road Conservation Areas: removal of | In order to preserve the character or appearance of conservation areas, the Council is able to remove various dwellinghouse permitted development rights under Article 4(2) of the Town and | green | Llandaff ward members are aware | Cabinet |

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| permitted development rights for the partial demolition of front boundaries | <p>Country Planning (General Permitted Development Order) 1995 (GPDO).</p> <p>It has become apparent that the existing protections in place to prevent boundary wall removals (primarily to allow parking) are not sufficient in order to effectively manage change within the two Llandaff conservation areas.</p> <p>In order to address this, additional Article 4(2) Directions are proposed to remove permitted development rights for the partial demolition of any means of enclosure within the Llandaff and Cardiff Road Conservation Areas (Class B of Part 31 of Schedule 2 of the GPDO). Alterations will then require planning permission (no fee is payable for these applications).</p> | | <p>of the proposed Article 4(2). The Llandaff Conservation Group and Llandaff Society are also aware.</p> <p>Letters will be sent to all affected dwellinghouse owners, and the regulations require an advertisement to be placed in the press giving at least 21 days for representations.</p> | |

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September 2018

Culture & Leisure

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| Cabinet response to the Economy & Culture Scrutiny Report entitled 'Funding of Parks' | To respond to the recommendations of the Economy & Culture Scrutiny Committee's report entitled 'Funding of Parks' | Green | | Cabinet |
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Investment & Development

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| Innovation Update | Attracting and developing high value jobs is an important element of the city's economic strategy. Increasingly innovation infrastructure is being supported by a wide range of actors, including private sector and other public sector partners. This report outlines our approach to support innovation and leveraging investment. | Amber | | Cabinet |
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Strategic Planning & Transport

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| Second Cardiff Local Development Plan Annual Monitoring Report | The Cardiff Local Development Plan (LDP) was formally adopted by the Council on 28 th January 2016. As part of the statutory development plan process the Council is required to prepare an Annual Monitoring Report (AMR) and submit it to Welsh Government by the end of October each year. This report will outline the purpose, key findings and conclusions of the second AMR and seek its endorsement for submission to the Welsh Government by 31 st October 2018. | Green | | Cabinet |
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